



**ROCKY MOUNTAIN DIVISION
TRAIN COLLECTORS ASSOCIATION**
A 501(c)(3) Organization



Rocky Mountain Division – TCA - Request For Documentation

RMD-TCA Secretary - Rocky Mountain Division - TCA
12338 West Arizona Ave.
Lakewood, CO 80228

Dear RMD-TCA Secretary:

This is a request under the Freedom of Information Act.

I request that a copy of the following documents be provided to me (Check desired items):

- RMD-TCA Bylaws
- RMD-TCA Articles of Incorporation
- RMD-TCA Policies
- RMD-TCA BOD/Business Meeting Minutes for meeting of (mm/dd/yyyy) _____
- RMD-TCA Treasurer's Report for (mm/yyyy) _____
- RMD-TCA Secretary's Report for (mm/yyyy) _____

In order to help to determine my status to assess fees, you should know that I am (Check one).

- a representative of the news media affiliated with the _____ newspaper (magazine, television station, etc.), and this request is made as part of news gathering and not for a commercial use.
- affiliated with an educational or noncommercial scientific institution, and this request is made for a scholarly or scientific purpose and not for a commercial use.
- an individual seeking information for personal use and not for a commercial use.
- affiliated with a private corporation and am seeking information for use in the company's business.]

I agree to pay (check one):

- \$5.00 for each requested item sent to me via EMAIL
- \$10.00 for each item sent to me via US MAIL

Thank you for your consideration of this request.

Name: _____
 Address: _____
 City, State, Zip Code: _____
 Telephone number [Optional]: _____
 Email Address: _____
 Signature: _____

Send this completed form along with payment to:

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